



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF BUSINESS AND TECHNOLOGY
STATE OFFICE OF MINORITY AND WOMEN BUSINESS ASSISTANCE

Massachusetts Transportation Building
Ten Park Plaza, Suite 3740, Boston, MA 02116

Internet: <http://www.somwba.state.ma.us>

E-Mail: webmaster@somwba.state.ma.us

MITT ROMNEY
GOVERNOR

KERRY HEALEY
LIEUTENANT GOVERNOR

ROBERT L. FORTES
EXECUTIVE DIRECTOR

TELEPHONE:
(617) 973-8692

FACSIMILE:
(617) 973-8637

April 24, 2006

Mr. Ariel E. Schmidt
ATLANTIC GRAPHIC SERVICES INC
57 Plain Street
Clinton, MA 01510

Dear Mr. Schmidt:

The State Office of Minority and Women Business Assistance (SOMWBA), acting as certification agent for the Massachusetts Highway Department (MHD), the Massachusetts Bay Transportation Authority (MBTA), the Massachusetts Port Authority (MassPort), the Massachusetts Turnpike Authority/Central Artery/Tunnel (MTA/CA/T) and the Massachusetts Aeronautics Commission (MAC) is pleased to notify you that your company has been renewed as a disadvantaged business enterprise (DBE). Your company continues to be assigned **NAICS Code(s) 323110** with the certified business description of, **COMMERCIAL PRINTING**.

Your firm's designation as a **DBE** will appear in the Massachusetts Central Register and the DBE Certified Business Listing of eligible firms for federal-aid transportation projects.

As a **DBE**, you must inform SOMWBA in writing of any change in circumstances affecting your ability to meet size, disadvantaged status, ownership, control requirements or any material change in the information provided in your application form. Changes in management responsibility among members of a limited liability company are covered by this requirement. You must attach supporting documentation describing in detail the nature of such changes. The notice must take the form of an affidavit sworn to by the owners of the firm before a person who is authorized by state law to administer oaths or of an un-sworn declaration executed under penalty of perjury of the laws of the United States. You must provide the written notification within 30 days of the occurrence of the change. If you fail to make timely notification of such a change, you will be deemed to have failed to cooperate under 49 CFR 26.109(c). SOMWBA reserves the right to monitor, perform random spot checks, revoke the firm's certification if it no longer meets the certification criteria or re-evaluate the firm due to any changes in the DOT policies affecting interpretation/application of regulatory eligibility standards.

To renew your firm's DBE certification and if it continues to meet the applicable criteria, on or before your firm's certification anniversary date of **May 1, 2007**, and each year thereafter, please send SOMWBA the following documents:

- (1) Please complete the attached No Change Affidavit. SOMWBA will provide the affidavit in reminder letter annually.
- (2) A signed copy of your company's, and all of its affiliates', U.S. Tax Returns including all schedules and attachments for the year(s) indicated.
- (3) Sole proprietors, a signed copy of your complete tax return including the Schedule C. for the year(s) indicated.
- (4) Personal Tax Returns for the last two (2) years.
- (5) All company financial statements for the year(s) indicated.
- (6) A notarized statement of the number of full-time and part-time employees (including owner) for each year indicated.
- (7) Completed Personal Financial Statement and Statement of Disadvantage Forms.

If you have changed your company name or address, please notify Ms. Nedra D. White, in writing on the company's letterhead in order to update your state vendor file.



During the period of your certification, if you have further questions regarding annual reviews, please contact Ms. Nedra D. White, SOMWBA/DBE Renewal Specialist, at (617)973-8648.

Very truly yours,

A handwritten signature in cursive script that reads "Robert L. Fortes". The signature is written in dark ink on a light background.

Robert L. Fortes
Certification Committee

CC1602 PT
Fidbernu